

GDPR: Certified Data Protection Officer (CDPO)

Date and duration
<p>Training code : GDPR05EN</p> <p>Duration : 4,5 days</p> <p>Nombre d'heures : 31 heures</p>
Body
<p>GDPR: Certified Data Protection Officer (CDPO) and CNIL Certified DPO Competency Certification</p> <p>The Data Protection Officer (DPO) is responsible for ensuring the protection of personal data within their organization. Their main mission is to provide advice, manage various data processes, and maintain a data processing register in compliance with the General Data Protection Regulation (GDPR). Secondary responsibilities also include raising awareness and training employees on their obligations and best practices in data protection and security.</p> <p>The GDPR training is designed to provide you with the knowledge and skills required to take on the role of Data Protection Officer. It will enable you to support organizations in their GDPR compliance journey. Thanks to practical exercises, you will gain a clear understanding of all the DPO's responsibilities. You will also be able to inform, advise, and monitor GDPR compliance, while maintaining the data register to be submitted to the CNIL (French Data Protection Authority).</p> <p>At the end of this 5-day program, you will be eligible to take either the PECB Certified Data Protection Officer exam or the CNIL DPO Competency Certification exam, in order to obtain a professional title as a Data Protection Officer (more details in the certification section).</p> <p>Important: To ensure you have the necessary foundational knowledge and experience, an evaluation questionnaire will be sent to you prior to the training if you plan to take the CNIL DPO exam.</p>
Objectifs
<p><i>By the end of this DPO training, you will be able to:</i></p> <ul style="list-style-type: none"> • Master the principles of the General Data Protection Regulation (GDPR) and understand its key guidelines. • Grasp the context and the relationship between GDPR and other regulations and frameworks, such as ISO 27701 and ISO 29134. • Acquire the necessary skills to fulfill the role and day-to-day responsibilities of a Data Protection Officer within an organization. • Learn how to inform, advise, and monitor compliance with GDPR, as well as collaborate with the CNIL. • Successfully pass one of the two exams (PECB or CNIL) and obtain your official DPO certification.
Points forts
<ul style="list-style-type: none"> • Hands-on practical exercises based on real-life cases with a complete 450-page documentation. • Earn 31 Continuing Professional Development (CPD) credits. • Certification exam included in the training price. • In case of failure, you can retake the exam free of charge within 12 months.
Certification

This training gives you the choice to take either the CNIL DPO Competency Certification Exam or the PECB Certified Data Protection Officer (CDPO) Exam. At the end of the course, you will receive a coupon code allowing you to schedule your exam at the date and time of your choice.

PECB DPO Exam Details :

The PECB Certified Data Protection Officer Exam is a multiple-choice test available in several languages, to be completed within 3 hours. It complies with the requirements of the PECB examination and certification program and covers the following areas of competence:

- Data protection concepts and data subject rights.
- Controller's responsibilities, subcontracting, and delegation to the Data Protection Officer.
- Planning a GDPR compliance project.
- Conducting Data Protection Impact Assessments (DPIA).
- Data protection measures and approaches.
- Performance evaluation, monitoring, and measurement of a GDPR compliance project.

Upon successful completion of the exam, and provided you meet the eligibility criteria, you may apply for one of the PECB DPO certifications.

Qualifications	Exams	Professional Experience	Data Protection Project Experience	Other Requirements
PECB Certified Provisional Data Protection Officer	PECB Certified Data Protection Officer Exam	None	None	Sign the PECB Code of Ethics
PECB Certified Data Protection Officer	PECB Certified Data Protection Officer Exam or equivalent	5 years, including 2 years in data protection	300 hours of data protection project activities	Sign the PECB Code of Ethics

For more details on the requirements, please refer to the [PECB Examination Rules](#) and the [PECB Certification Rules](#).

CNIL DPO Certification Exam:

The certification exam for Data Protection Officer (DPO) competencies is a multiple-choice test of approximately **120 questions**, available in several languages and to be completed in **3 hours**. It generally covers the following three domains:

- The legal framework applicable to the protection of personal data.
- The roles and responsibilities of the DPO within the organization.
- The technical and organizational measures to ensure data security.

Modalités d'évaluation

Practical Work
Case study

Pré-requis

To enroll in this training, the following prerequisites apply:

- Master the fundamentals of GDPR and the rules of data protection.
- ¹ Have at least 2 years of professional experience in a role related to personal data protection (e.g., as a DPO or in similar projects). If not, you must justify 2 years of professional experience combined with a specific 35-hour minimum training program on data protection.

¹ Note: This requirement is mandatory only for candidates taking the CNIL DPO competency certification exam.

This training is intended for the following audiences:

- Professionals involved in supporting and implementing GDPR requirements and procedures within an organization, such as Data Protection Officers (DPOs).
- Professionals and managers involved in risk management and the protection of personal data.
- Professionals and advisors in information security, incident management, and business continuity.

Programme

Important : *The official course material for the GDPR Certified Data Protection Officer training is available in both French and English.*

Day 1: Introduction to GDPR

- Course presentation.
- GDPR principles and guidelines.
- Practical implementation of GDPR.
- Data protection objectives within an organization.
- Clarifying organizational compliance goals.
- Analyzing the existing data protection system.

Day 2: Planning the implementation of GDPR

- Governance and approval of a compliance project.
- Establishing a data protection policy.
- Designing an organizational data protection structure.
- Data classification.
- Risk assessment under GDPR.

Day 3: Deploying GDPR

- Conducting a Data Protection Impact Assessment (DPIA).
- Defining security measures and drafting specific procedures.
- Implementing security measures.
- Document management.
- Developing a communication plan.

Days 4 & 5: Monitoring and continuous improvement

- Raising awareness and training employees on GDPR.
- Managing operations and incidents.
- Monitoring, measuring, analyzing, and evaluating.
- Conducting an internal audit.
- Corrective actions in response to data breaches.
- Continuous improvement.

Day 5: Exam Preparation

- Review of the key concepts covered throughout the training.
- Detailed presentation of the exam (structure, format, and topics covered).
- Tips and strategies to succeed (methodology, time management, etc.).



Training content provided in partnership with PECB