


PRINCE2™ 7 Foundation + Practitioner with Certification

Date and duration
<p>Training code : P2FP-EN</p> <p>Duration : 5 days</p> <p>Nombre d'heures : 35 heures</p>
Training with certification
PRINCE2™
Body
<p>The PRINCE2™ method is one of the most widely used project management methodologies in the world. It is easy to learn, understand, and implement. Many industries have adopted it, including IT governance, telecommunications, banking, construction, and logistics. Designed to meet the needs of both SMEs and large organizations, PRINCE2 is compatible with other project management methods and techniques.</p> <p>By attending this training, you will acquire all the essential foundations to fully understand the principles of PRINCE2™ 7. You will explore the processes and themes in detail, then develop advanced skills for applying them as a PRINCE2™ Practitioner. Furthermore, you will learn the techniques and tools required for the effective integration of PRINCE2 within your organization.</p> <p>At the end of this 5-day program, you will take a practice exam to prepare for the two official PRINCE2™ V7 exams, both included in our offer. Successfully passing these exams will allow you to obtain the PRINCE2™ Foundation and PRINCE2™ Practitioner certifications (more information available in the "Certification" section).</p> <div style="text-align: center;">  <p>ACCREDITED TRAINING ORGANISATION</p> <p>by PeopleCert</p> </div> <p><i>Oo2 is accredited by AXELOS® through PeopleCert to deliver PRINCE2™ training. The ATO (Accredited Training Organization) status guarantees training delivered with an accredited instructor, official course materials, and official exams.</i></p>
Objectifs
<ul style="list-style-type: none"> • Discover and understand the basics of project management and the concept of the PRINCE2™ method. • Understand that the PRINCE2 principles form the foundation of the PRINCE2 methodology. • Identify and understand the elements that make people play a crucial role in the success of a project. • Explore the PRINCE2 themes and processes, particularly in their application throughout a project. • Apply the 7 principles, 7 themes, and 7 processes of PRINCE2 according to the environment and the type of project. • Learn how to effectively manage a team to ensure project success.

- Successfully pass the PRINCE2™ Foundation and Practitioner 7th Edition exams and obtain your double certification.

Points forts

- Training delivered by an Accredited Training Organization (ATO)
- The official PRINCE2 7 manual included
- The PRINCE2 Foundation + Practitioner 7th Edition exams included, with the option to retake them free of charge in case of an initial failure

Certification

At the end of your training, you will receive a voucher that will allow you to **schedule the PRINCE2™ Foundation and Practitioner exams**, available online at any time.

PRINCE2™ 7 Foundation Exam Information

This exam, available in multiple languages (including French), consists of a **60-question multiple-choice test**. You will have a maximum of 1 hour to complete it, and you must **achieve at least 36 correct answers** (closed book) in order to pass.

The questions cover the following areas of knowledge:

- Key concepts related to projects and PRINCE2
- PRINCE2 principles that form the foundation of the method
- PRINCE2 practices and how they are applied throughout the project
- PRINCE2 processes and how they are applied throughout the project

PRINCE2™ 7 Practitioner Exam Information

This exam, also available in multiple languages (including French), consists of a **70-question multiple-choice test** based on a project scenario. You will have a maximum of 2 hours and 30 minutes, and you must **achieve at least 42 correct answers** (*open book) to pass.

**Only the official PRINCE2 7 manual "Managing Successful Projects" is allowed.*

The questions cover the following areas of knowledge:

- Applying the 7 PRINCE2 principles in context
- Managing people
- Applying and tailoring the 7 PRINCE2 themes in context
- Applying and tailoring the 7 PRINCE2 processes in context

After successfully completing these two exams, you will be awarded the **PRINCE2™ Foundation and PRINCE2™ Practitioner certifications**. Both are valid for 3 years from the date of issue and require renewal thereafter.



Note: Our offer includes the possibility to retake the exams at no additional cost in case of failure on the first attempt.

Modalités d'évaluation

Case study
Mock exam

Pré-requis

Attending this training requires the following prerequisite:

- Having prior professional experience, whether short-term or long-term, in project management.

Public

This training is intended for the following participants:

- Project management professionals responsible for managing multidisciplinary teams and overseeing complex projects, etc.
- Managers
- Consultants
- Project managers

Programme

1. Introduction Round

- Individual introductions.
- Exploring the expectations and objectives of each participant.
- Introduction to the training framework.
- Alignment with specific goals and challenges.
- Identifying individual expectations and perspectives of participants.

2. Understanding the Concept of a Project and the PRINCE2 Framework

- The key elements of the PRINCE2 method (principles, themes, processes, roles, and context).
- The difference between a project and project management.
- The various performance elements to be managed in a project.
- The difference between a sequential linear approach, an iterative incremental approach, and a hybrid approach.
- The reasons why project management is widely used.
- The common challenges PRINCE2 is designed to address.
- The defining characteristics of a project.
- Projects within their context and environment.
- The advantages and specificities of the PRINCE2 method.

3. Grasping the Importance of Roles in Projects

- Defining the key elements related to the human factor:
 - The organizational ecosystem.
 - The project ecosystem.
 - Change management.
 - Stakeholders.
 - Culture.
 - Collaboration and co-creation.
 - Leadership and management.
- The difference between people involved in a project and those affected by it.
- Presentation of key elements related to people:
 - Change management and its importance.
 - Stakeholder engagement.

- Communication.
- Team effectiveness, including diversity, capabilities, and skills.
- The purpose of product management in supporting the human element of the project (change and communication management).
- The aspects related to people that integrate with other PRINCE2 elements.

4. Understanding the Synergy Between PRINCE2 Principles and the Method

- Presentation of the PRINCE2 principles:
 - Continued business justification.
 - Learning from experience.
 - Defined roles and responsibilities.
 - Managing by stages.
 - Managing by exception.
 - Focus on products.
 - Tailoring to the project environment.
- The importance of PRINCE2 principles in the implementation of the method and the criteria influencing their tailoring and application.

5. Understanding the 7 PRINCE2 Themes Throughout a Project

Business Case

- Objectives of the Business Case theme and the benefits management approach.
- Minimum PRINCE2 requirements for its implementation.
- Key concepts of continued business justification, deliverables, outcomes, benefits, and dis-benefits.

Organization

- Objectives of the Organization theme and the communication management approach.
- Minimum PRINCE2 requirements for its implementation.
- Roles and responsibilities of:
 - Project Board.
 - Executive.
 - Senior User.
 - Senior Supplier.
 - Project Assurance members.
 - Change Authority.
 - Project Manager.
 - Team Manager.
 - Project Support.
- Key concepts related to stakeholder organization.
- The 3 benefits of a project and the position of stakeholders across the 4 management levels.

Quality

- Objectives of the Quality theme.
- Objectives of a product description, project product description, quality management approach, and quality register.
- Minimum PRINCE2 requirements for its implementation.
- Key concepts of quality and its characteristics for:
 - Quality planning and quality control.
 - Project assurance and quality assurance.
 - Customer quality requirements and acceptance criteria.

Plans

- Objective of the Plans theme.
- Objectives of a project plan, stage plan, exception plan, and team plan.
- Minimum PRINCE2 requirements for its implementation.
- Recommended approach to planning.
- Recommended approach to product-based planning and analysis.
- Key factors for structuring the project into management stages.

Risk

- Objective of the Risk theme, including the purpose of a risk budget.
- Objectives of a risk management approach and risk register.
- Minimum PRINCE2 requirements for its implementation.
- Key concepts of risk and its characteristics, including:
 - Risk (threat or opportunity).
 - Recommended risk responses.
 - Risk monitoring and execution.
 - Cause, event, and effect.
 - Probability, impact, and proximity.
- Recommended risk management procedure.

Change

- Objective of the Change theme, including the change budget.
- Objectives of a change control approach, configuration item record, issue register, impact assessment report, and product status account.
- Minimum PRINCE2 requirements for its implementation.
- Types of issues.
- Recommended issue and change control procedures.

Progress

- Objective of the Progress theme.
- Objectives of a project log, lessons log, lessons report, work package, end stage report, end project report, checkpoint report, and exception report.
- Minimum PRINCE2 requirements for its implementation.
- Key concepts of progress, including:
 - Event-driven and time-driven controls.
 - Tolerances and exceptions, including defining tolerances and reporting exceptions.

6. Understanding the 7 PRINCE2 Processes Throughout a Project

- Presentation of the objectives and context of the PRINCE2 processes:
 - Starting up a Project.
 - Directing a Project.
 - Initiating a Project.
 - Controlling a Stage.
 - Managing Product Delivery.
 - Managing a Stage Boundary.
 - Closing a Project.

7. Applying the 7 PRINCE2 Principles in Context

- Understanding how to tailor a project according to:

- Continued business justification.
- Learning from experience.
- Defining roles and responsibilities.
- Managing by stages.
- Managing by exception.
- Focus on products.
- Tailoring to the project environment.

8. Implementing Effective People Management

- Assessing the relevance of leadership and team management as effective approaches.
- Assessing the relevance of leadership and change management within a project and for people as an effective approach.
- Establishing the approach for communications and the people involved in the PRINCE2 project.
- Setting up the key management products required to support the “people” element of projects (communication and change management).

9. Applying and Tailoring the 7 PRINCE2 Themes in Context

- Understanding the following for the Business Case, Change, Organization, Plans, Progress, Quality, and Risk themes:
 - The key management products.
 - The areas of focus of the key roles associated with the themes.
 - Effective management and related techniques.
- Analyzing the effectiveness and application of the 7 themes in relation to their objectives, taking into account PRINCE2 principles, effective management and its associated techniques, as well as adaptation to the project environment and context.

10. Applying and Tailoring the 7 PRINCE2 Processes in Context

- Understanding the following for the processes of Starting up, Directing, Initiating, Controlling a Stage, Managing Product Delivery, Managing a Stage Boundary, and Closing a Project:
 - The activities, inputs, and outputs.
 - The recommended roles and responsibilities.
 - How each process should be applied.
- Analyzing the activities, roles, and responsibilities of the 7 processes to evaluate their effectiveness and tailoring according to the needs of the organization and the environment, as well as the purpose and objectives of each process.

11. Preparing for the PRINCE2 7th Edition Exams

- Taking a mock exam with self-correction.
- Q&A session.
- Tips and guidance for passing the two official exams.

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